

**RESERVATION AGREEMENT**  
**THE LITTLE BROWN CHURCH IN THE WILDWOOD**

1. A \$500 fee is required for wedding ceremonies. An additional refundable \$500 fee will be charged and refunded if all responsibilities under #5 and #6 on this page are met. Payment is to be made in advance to hold a reservation.

**2. Please make 2 checks of \$500 dollars each payable to the Little Brown Church** and return all completed and signed forms to:

Ann Walldorf  
1025 Westbridge Lane  
Chattanooga, TN 37405

After the Preservation Committee reviews and approves your request you will be sent a returned copy with a letter of confirmation and a contact person.

3. An Ordained Minister must be used. The wedding must adhere to all requirements set forth by the laws of the state of Tennessee.

4. Both bride and groom must be professing, opposite sex Christians.

5. No event (example... rehearsal dinner or wedding reception) other than the wedding rehearsal and wedding may take place on the grounds.

6. Please initial your agreement to the following prohibitions.

\_\_\_\_\_ No Glitter of any type

\_\_\_\_\_ No delivery trucks and /or cars are to drive onto stone patio at any time.

\_\_\_\_\_ Do not take the blackboard or any other hanging plaque or picture frame down.

\_\_\_\_\_ No permanent changes may be made to the building or furniture (painting or structural changes).

\_\_\_\_\_ No nails, staples or tacks. Do not remove existing hooks, etc.

\_\_\_\_\_ No locks(s) on the door(s).

\_\_\_\_\_ Do not bring benches inside chapel as they scratch the floor. Only chairs are to be used. All chairs must be returned to their original positions if they were removed to accommodate rental chairs.

\_\_\_\_\_ No heaters or generators of any kind are permitted.\*

- \_\_\_\_\_ No unusual electrical devices. (Please keep music volume low) \*
- \_\_\_\_\_ No lighted candles or open flames of any kind are permitted.\*
- \_\_\_\_\_ No smoking on the premises. \*
- \_\_\_\_\_ Podium must be returned to center of the stage if moved. Floors are not to be scraped when moving.

*~Please note these items are a GREAT POTENTIAL FIRE HAZARD~*

**\*The Little Brown Church is absolutely irreplaceable.**

7. You are responsible for straightening and cleaning the church by 8:00 p.m. There will be church services at 10AM the following day and there is no staff to clean after your event. A Preservation Committee member must acknowledge performance before your deposit will be returned. Please initial your agreement to the following stipulations:

- \_\_\_\_\_ Sweep Chapel, porch and patio.
- \_\_\_\_\_ Close all windows.
- \_\_\_\_\_ Turn off fans and lights.
- \_\_\_\_\_ Remove all decorations (with the exception of alter flowers only during the months of June, July, and August if you wish to donate them to the church).
- \_\_\_\_\_ Clean the restrooms.
- \_\_\_\_\_ Close the doors.
- \_\_\_\_\_ Pick up any trash or residue on the grounds. Please remove all water bottles.

Wedding Party of \_\_\_\_\_ Date of Wedding \_\_\_\_\_

**Please do not leave any valuables on the church premises, as the building is never locked and the Board of Trustees cannot assume responsibility.**

**THE LITTLE BROWN CHURCH**  
**WEDDING POLICIES**

The Little Brown Church was founded in 1908 as a place of worship for the residents of Summertown. The Mission of the Church has always been dedicated to the Glory of God and the worship of our Savior, Jesus Christ. Christians of all denominations are welcomed at its services.

We recognize that Jesus began his ministry by performing his first miracle at the wedding at Cana. As an extension of its ministry, the chapel is made available for the rite of Christian marriage. It is not a “wedding chapel for rent”.

To insure this commitment, the Trustees have established the following guidelines:

1. The ceremony is to unite a professing man and woman in holy matrimony.
2. An Ordained Christian minister must perform the Ceremony. The wedding must adhere to all requirements set forth by the laws of the state of Tennessee.
3. To insure the commitment the Trustees have established the following guidelines, which the couple must agree to and sign.

**I believe in God, the Father Almighty, the Creator of heaven and earth, and in Jesus Christ, His only Son, our Lord.**

**Who was conceived of the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, died and was buried.**

**The third day he arose again from the dead.**

**He ascended into heaven and sits at the right hand of God the Father Almighty, whence He shall come to judge the living and the dead.**

**I believe in the Holy Spirit, the holy catholic church, the communion of saints, the forgiveness of sins, the resurrection of the body, and life everlasting.**

\_\_\_\_\_  
BRIDE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
GROOM

\_\_\_\_\_  
DATE

**INFORMATION**  
**(Please fill out and return)**

Date of Wedding: \_\_\_\_\_ Time: \_\_\_\_\_

**Bride's Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Church Affiliation: \_\_\_\_\_

**Groom's Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Church Affiliation: \_\_\_\_\_

Reference of regular attendee of Little Brown Church: \_\_\_\_\_

Phone: \_\_\_\_\_

In Town Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email address to send confirmation of contract: \_\_\_\_\_

**The following MUST be completed before returning:**

Ordained Christian Minister who will perform Ceremony: \_\_\_\_\_

His Church: \_\_\_\_\_

Phone: \_\_\_\_\_

We agree to abide by all requirements and agree that the refund of the deposit is the sole responsibility of the Preservation Committee and hereby render our \$1000 to insure a reservation on the specified date after all information is approved by the committee.

Name: \_\_\_\_\_ Date: \_\_\_\_\_